

The Grady Memorial Hospital Corporation
d/b/a

GRADY HEALTH SYSTEM



Remarkable Service Exceptional Care

GRADY HEALTH SYSTEM

Procurement & Strategic Sourcing

**REQUEST FOR INFORMATION
(RFI)**

FOR

**GHS DISPENSARY OPTICAL SHOP
RFI# 22007CB**

**Request for Information Posted:
RFI Due: September 23, 2022 @ 2:00pm**

**Questions regarding this solicitation are to be submitted to:
Chiquita Barthel
cbarthel@gmh.edu**

GRADY HEALTH SYSTEM BACKGROUND

Grady Health System (“GHS”) is one of the Southeast’s largest public hospital systems. With a delivery system that includes affiliations with public health organizations, medical education programs, and community advocates, GHS provides quality, cost-effective, and customer focused health care to residents of metropolitan Atlanta and citizens of the State of Georgia. Grady Health System is comprised of Grady Memorial Hospital (953 licensed beds), Crestview Health and Rehabilitation Center (388 licensed long-term care beds), the Infectious Disease Center (HIV/AIDS), the Loughlin Radiation Oncology Center, the Maloof Imaging Center, six (6) community health centers, the Regional Perinatal Center, the State of Georgia Poison Control Center, the Georgia Cancer Center for Excellence, The Marcus Stroke and Neuroscience Center, Grady EMS-Atlanta’s 911 ambulance service, the region’s premiere Level I trauma center and nationally renowned emergency medicine and burn centers.

Grady Memorial Hospital opened in 1892 to provide medical care for the indigent and emergency health care for all residents of the Atlanta community. Grady is currently operated by the Grady Memorial Hospital Corporation d/b/a Grady Health System. Medical care is provided under contract with Emory University and Morehouse Schools of Medicine. GHS also operates three (3) professional training programs in medical technology, radiation oncology, and radiation technology. GHS averages more than 25,000 inpatient visits and more than 600,000 outpatients annually, including over 95,000 emergency care visits (including psychiatric emergency).

Request for Information (RFI)

This Request for Information (RFI) is for planning purposes only. Responses to this RFI are not offers and will not be accepted by Grady Health System (GHS) to form a binding contract. GHS intends to issue a subsequent solicitation for an on-site Optical Shop.

This RFI provides a detailed description of what it is GHS is looking for in a single-source contract for a Dispensary Optical Shop for the Optometry/Ophthalmology patients. Your input is critical for information purposes in the areas of managing/implementing project, space design, products selection and time frames for feasible completion and the overall concept. Specific information and instructions for responding are provided within this RFI. As mentioned, all suggestions and/or comments are for informational purposes only and will be used for defining the contractual requirements for this opportunity. Your responses will not be used for contract selection.

Project Overview

Grady Health System is seeking the services of a qualified Vendor to establish a single-source contract for a Dispensary Optical Shop for the Optometry/Ophthalmology patients. The successful optical shop will provide eyeglasses, lenses, frames, cases and associated parts of high quality and durability with consideration of cost effectiveness and customer service.

Grady Health System’s Ophthalmology Department is a multispecialty Ophthalmology Center providing specialists in Glaucoma, Cornea, Occu-plastics, Neuro-Ophthalmology, Pediatrics, General Ophthalmology, and Optometry. In addition to providing outpatient clinical care, the Ophthalmology Department performs Ambulatory Outpatient surgeries such as cataract removals, retinal detachment repairs, tube shunts, and cornea transplants. In 2019, Grady Health System Ophthalmology Center had 26,575 encounters. The Grady Eye Center dispensed approximately 10,000 glasses prescriptions in 2019. Grady Eye Center does not dispense Contact Lenses or other aids to vision.

Qualifications & Expertise

GHS requires the successful Offeror to exhibit the highest standards of integrity and work ethics (e.g. confidentiality, diligence and professionalism) and possess specialized experience in providing the proposed service.

Request for Information (RFI)

Specifications / Description:

GHS is issuing the Request for Information (RFI) to gather information from the private sector on a proposed opportunity. Seeking the services of a qualified Vendor to establish an Optical Shop. We anticipate the following to address our needs.

LOCATION & HOURS OF OPERATION:

- Ground floor, Correll Pavilion, 80 Gilmer Street, Atlanta GA, 30303
- Square Footage: 400 sq ft (Red box on diagram)
- Hours of operation: 8am – 5pm Monday thru Friday

VENDOR RESPONSIBILITIES:

- 1) Vendor will provide the on-site manpower to manage the optical shop.
 - Optician –Onsite frame fitting
 - Mail Order capabilities
- 2) Vendor to provide the displays and floor mounted racks for frames.
- 3) Must have experience providing optical services, with specific emphasis on Medicaid, Medicare and the under-insured populations. Provide detail price structure.
- 4) Provide the sequence/process for patient visits, from patient ordering through claims submissions / self-pay collections.
- 5) Provide the process and include number of days for turnaround time, from receipt of order to disbursement of eyeglasses.
 - Provide samples and materials for evaluation
 - Provide a variety and selection (styles, material, colors, and sizes)
 - Meet or exceed industry standards.

POS TRANSACTIONS:

- 6) Vendor is responsible for Point of Sales (POS) transaction services and associated software and hardware.

CASH TRANSACTIONS:

- 7) Cash will be turned in to Cashiers office at close of business. GHS will issue a check to vendor at end of month.



Red space is the optical shop

APPENDIX C: SOLICITATION/CONTRACT FORM

REQUEST FOR INFORMATION NUMBER: RFI# 22007CB

RFI DESCRIPTION: GRADY – OPTICAL SHOP CORRELL PAVILION

PROPOSAL RESPONSES MUST ARRIVE NO LATER THAN SEPTEMBER 23, 2022 @ 2:00PM

NOTE: Mark the outside lower-left corner of your submission with the RFI number shown above.

This document contains 5 pages. Questions regarding **RFI# 22007CB** should be directed to **Chiquita Barthel & Ivan Mann no later than SEPTEMBER 15, 2022 @ 2:00PM.**

You are invited to submit your Proposal for the services listed within this RFI. Responses must arrive at:

Electronic Responses accepted:

cbarthel@gmh.edu

Executive Director, Procurement/*Strategic Sourcing*
Supply Chain Management: _____ **DATE:** 9/9/22

PLEASE BE ADVISED: Offerors must **complete and return all pages** required with Proposal submission. Failure to return these completed pages with responses may result in non-consideration of Proposal submission.

Please acknowledge receipt of the following Addenda to the solicitation documents below by entering the number and the date of each:

Addendum No.: _____ Date: _____

Addendum No.: _____ Date: _____

NAME OF RESPONDING FIRM: _____

NAME OF COMPANY OFFICER: _____
(Company officer must have authority to legally bind the company)

TITLE: _____

DATE: _____

(MANDATORY) SIGNATURE OF COMPANY OFFICER ABOVE (Certifying agreement with specifications, terms and conditions unless otherwise noted).

Signature