**OCTOBER 20,2023**

**GHS Response to Vendor Questions│ Request for Proposals for Shuttle Services RFP No. 23007IM**

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| **RFP Section** | **RFP Page No.** | **Question** |
| 4-B Requirements  Minimum 25-25-seater Do not have to be ADA Equipped | 4 | How many passengers should the new buses seat and do they need to be ADA equipped? |
| 4-B Requirements  25-25 and 55-60 seat buses | 4 | Can you describe the current fleet being used for this service? |
| 1. 4-B Requirements Interim fleet to be a maximum of 3 years old,  in “like new” condition and efficiently maintained. | 4 | With the quick turnaround time between the award date and the start of service date, would you be open to using vehicles in our current fleet to operate the service until the new buses can be procured and prepared for service? |
| 4-B Requirements  N0 | 4 | Can you please confirm that a “Driver Aid” is not required on the vehicles during service to assist passengers. |
| Sections 2, 4, 5  You may respond to each question directly on the document or prepare separate response document. However, follow the same format as each section, question.  Section 5- provides the criterion that your response will be scored against. | Multiple | Can you clarify the format that is required for the technical proposal? The RFP indicates that the proposals should contain certain information, including the following sections/pages:  a. SECTION 2: OVERVIEW, QUALIFICATIONS & EXPERTISE, Qualifications & Expertise, pages 2-3 of the RFP  b. SECTION 4: SPECIFICATIONS/ DESCRIPTION, § 4-B Requirements, page 4 of the RFP  c. SECTION 5: EVALUATION CRITERIA AND PROCESS, page 5 of the RFP |
| Appendix B – Cost Proposal  No | 17 | Can you share the current hourly/daily rate being paid for the service? |
| Appendix B – Cost Proposal  No, Driver’s salaries are the responsibility of the service provider. | 17 | Can you provide the pay rate and benefits offered to the drivers that are currently operating the service? |
| Appendix B – Cost Proposal  252 days per year. No weekends and Holidays. | 17 | Can you clarify how many days per year the shuttles operate? The RFP only refers to “daily” service, but Appendix B states that the service does not operate on weekends and holidays. |
| Appendix C – Solicitation/Contract Form Responses are to be hand delivered or shipped by courier to address on appendix C of the RFP. | 18 | Can you please clarify what the “NOTE – EMAIL RESPONSES” indicates on this form? Is there an option to submit the proposal through email? |
| Appendix C – Solicitation/Contract Form  Please see response for sections 2, 4, | 18 | This section indicates that offerors must “complete and return all pages required with the proposal submission.” Should bidders submit the whole RFP document with our proposal or only the indicated forms? This was further supported by a statement in SECTION 6: REPRESENTATIONS AND INSTRUCTIONS, § 6-A-1 Response Guidelines, “Proposals must be completed and returned in the same format.” Please clarify the requirements for submission. |
| Attachment A – Shuttle Services Specifications  Lots are located on the corner of Fulton Street and Hank Aaron Drive near 76 Fulton Street  Hospital drop and pick up 139 Pratt Street | 19 | Can you provide a map of the lots in relationship to the hospital, as well as the addresses of the two lots? |
| Attachment B – Terms & Conditions  Yes | 20 | Can you provide a copy of Attachment B – Terms & Conditions? This document was not available on your Supplier website. |
| Section 3  Yes an amendment to the RFP will be issued | 3 | Can a two-week extension of the proposal due date be granted to ensure we provide the very best vehicle and pricing options to Grady Health System? |