

PRE-BID MEETING AGENDA

ELECTRICAL SWITCHGEAR REPLACEMENT GHS-FD Project #F2013021 04.09.19

Meeting Purpose:

The purpose of today's meeting is:

To Introduce the Project and GHS-FD Project Team

To allow you to visit the project location and establish existing conditions to assist you in bidding

To review the RFP and Proposal Requirements

To answer any questions with GHS-FD staff

Project Team Introductions:

GHS Facilities Development Director

Stephen Smith (V) 404 616 3872
(F) 404 616 3355
(email) ssmith@gmh.edu

GHS Facilities Development Sr. Project Manager

Stacy Parker (V) 404 616 5073
(F) 404 616 3355
(e-mail) saparker@gmh.edu

Project Overview:

Design and Construction Services for the following:

Project: F2013021:

Project Scope:

Grady Memorial Hospital (GMH) wishes to engage a firm capable of developing design documents and construct following those documents. Working with Newcomb and Boyd, GMH has developed preliminary documents **which will serve as the starting point for the design**. The selected firm in this RFP will be the Engineer and Architect of record as well as to provide the construction services. The scope of this Request for Proposal (RFP) includes full engineering design, purchase and installation of equipment.

III Proposal Requirements Overview (see posted RFP):

- Bids Due: Thursday 05/09/19 in the GHS Facilities development office at GMH Piedmont Hall building – 3rd Floor at 4:00 PM. Faxes and e-mails WILL NOT BE ACCEPTED.
- Diverse Subcontractor Supplier Plan (DSSP) participation is required. ***The participation goal for this project is 30%.*** GHS-FD encourages the participation of local, small, minority, women, and disadvantaged businesses.

IV Site Logistics, Material Handling, Life Safety & Field Mobilization Issues:

- See the Contractor Work and Permit Requirements in Project Manual Volume 2 & 4.
- ICRA and ILSM implementation required.
- Badging is required. Medical Screening required.
- Schedule utility shut downs with GHS-PM.
- Material Handling: Provide a site utilization and material handling plan for approval by GHS-PM.
- Contractor to comply with strict clean-up requirements at all times.
- Parking: Contractor to provide this own parking.

V Possible Future Site Visit Schedule:

- All contractors are to be prepared to perform required measurements and field investigations.
- Primary bidders will accompany subcontractors during site visits. Contact the Project Manager to schedule access to site. **DO NOT ARRIVE UNANNOUNCED AND EXPECT ACCESS.** Badges will be required. Badges can be picked up at Facilities Development Office – Piedmont Hall Building 3rd Floor.

VI Document clarifications and questions:

- Direct all questions (RFI's) in writing (via e-mail) directly to:

Electrical_Switchgear_Replacement.05.01.01.01_Proposer_Questions@docs.e-builder.net

No verbal questions will be answered. Only properly submitted questions from primary bidders will be answered - all subcontractors, vendors, and material suppliers **MUST** forward their questions through one of the primary bidders. Answers will be issued as an addendum.

- All Clarification requests and questions must be submitted no later than 5:00 PM on Tuesday 04/16/19.