



Current Grady Health System Suppliers

WHAT YOU WILL NEED TO REGISTER YOUR VENDOR COMPANY

1. Your name, email, and phone number
2. Company name and address
3. Company Tax ID or FEIN
4. W-9
5. Current Business License
6. Any diverse classification certificates (if applicable)
7. Company Credentialing Fee is \$25 a year

WHAT TO EXPECT AFTER YOU REGISTER AS A CURRENT SUPPLIER

Registering your company and providing the most up to date corporate information, diversity classification/certificates, and Accounts Payable information will ensure Grady Health System has the information needed to process payments as quickly and efficiently as possible. If any of this information changes, you must select “Update Info” under the “Current Grady Supplier” section.

If your company has representatives visiting Grady, they are responsible for also registering themselves in the Vendor Program by selecting “New Rep” under the “Onsite Grady Representatives” section. If your company only participates in the Company Credentialing process by selecting “Register” under “Current Grady Supplier”, the representative will not receive a badge when visiting our campus.

QUESTIONS?

Visit <https://vendormate.com/healthsupport> or call 888-476-0377